



EAST BEECHBORO PRIMARY

*An Independent Public School
"The Centre of our Community"*

Year 3/4 Classroom Policy and Routines for 2017

Welcome to Year 3/4 in Room 9 and Year 4 in Rooms 10 and 11. We are looking forward to an enjoyable and productive year and part of that process is to communicate with you. We believe that the partnership between parent, student, teacher and school is important in ensuring that your child achieves his/her potential and is happy at school.

This Class Policy outlines the procedures for our classes for 2017. Please read the policy carefully and discuss any expectations outlined with your child.

Our Teaching Philosophy

Rooms 9, 10 and 11 will work collaboratively with a shared vision to assist students to realise their potential. The North Block will be a happy, safe and supportive environment for your child. We strive to maintain positive relationships in our classrooms. Students will be working independently and collaboratively in this supportive environment. We hold high expectations for each student and encourage everyone to take pride in their work. Students are catered for according to their level of ability. We use the Explicit Teaching Model, to ensure all students have success. This involves starting lessons with Warm-Ups which develop the students' automatic recall and moves knowledge to their long term memory.

We believe that all students should aspire to live by the school motto, "Strength in Honour". At East Beechboro Primary School we have very high expectations of both ourselves as teachers and your children as learners. Children will be expected to complete all work, both at school and at home, to the best of their ability with particular attention paid to presentation.

Classroom Rules and Expectations

School rights and classroom rules to be followed at all times.

The School Rights:

We have the right to be free from harm.

We have the right to teach and learn.

We have the right for our property to be looked after.

Standards

It is expected that all students in the North Block take responsibility for adhering to the standards set out in the School Handbook. These include:

- Students wear appropriate school uniform at all times.
- Students come to school by 8.30am and are prepared with all the materials required for the school day by 8.40am.
- All school work should be presented at a standard that reflects the student's full capabilities.
- All school books should be covered appropriately.
- Graffiti is not tolerated on any item or person at school.

Routine

Students who arrive at school prior to 8.30am must wait in the covered area outside the staffroom until dismissed by the staff member on duty. At 8.30am the classroom doors are opened and students are welcomed into the classroom. At this time, students must read the board and follow the instructions for their daily tasks. Students are to be organised and prepared for the commencement of class at 8.40am.

It is important to allow your child to organise themselves as it fosters independence which is essential for success at school.

Absenteeism

If your child is absent for any reason, please provide a note through the school app, a phone call, a handwritten note or a verbal explanation to the classroom teacher. If no note or verbal reason is provided, you will be sent a letter from the office requesting an explanation in accordance with Education Department policy.

If you arrive at school after 8:40 am you must go to the office to get a late note and provide a valid reason for why your child is late.

Crunch and Sip

The Crunch and Sip program will run throughout the day. Children are only allowed to bring in fresh fruit, vegetables and a bottle of water. Ideally, fruit and vegetables should be pre-cut as there is no cutting time at school. This is an opportunity for students to eat while they work. It is not a break-time.

Curriculum

The North Block will be planning and working collaboratively across subject areas to reduce the variation between classes. We will be conducting common assessment tasks to group the students and to help us make consistent judgments about their work. For some learning areas, your child may be working in an EA led group.

Please refer to the timetable attached for our Library, Phys Ed and faction sport days.

Homework






Homework is set from Monday to Thursday and consists of reading, mathematics and spelling. The books your child reads for homework will be based on his/her ability and interests. It could be books from school, home or a specialised program. Year 4's should be reading for at least 20 minutes each night. All students will be set specific Mathletics tasks to undertake at school and home. In addition, children are encouraged to use Mathletics and Reading Eggs several times per week to support the in-class programs. Other homework will depend on the needs of each child and may include sight words, writing or other target areas. Unfinished work may also be sent home for completion.

Homework each night should only take 30 minutes and be stress free.

It is **ESSENTIAL** that every child has a homework diary to record their homework, and a book bag to carry their homework and diary. The homework diary **must** come to school each day. Each night the diary needs to be signed by an adult to show that homework has been sighted and **completed**. Homework is checked off each day and parents may be contacted should there be a problem.

Please use your child's diary for parent to teacher communication.

As parents and caregivers, you can support our programs by:

-  establishing a daily family routine which allows your child to arrive at school ON TIME and prepared each day by 8.40am, a quiet time for homework and a regular bed time.
-  supporting your child to read regularly and take time to read to them sometimes as well. Asking questions such as "What was the book about?" "Why did the character do that?" "What might happen next?" "What was your favourite part?" "How did that make you feel?"
-  ensuring all notes are returned to school promptly and that your child has all his/her book list items.
-  talking regularly to your child. Ask about their friends, their school work, successes and challenges they may be having.
-  **keeping in regular contact with us to ensure we are ALL working as partners for your child.**

Specialist Teachers

Physical Education / Health - Mr Maidens

Languages (Indonesian) - Mr Glendinning

HASS / Room 9, 10 and 11 - Mr Baker / Mr Maidens

Reading Support - Mrs Blake

EA (support) - Mrs Jarvis (Room 10)

Library—Mrs Robertson

Music / Choir—Mrs Veitch

Fortnightly Wednesday (Room 10)— Mrs Omerovic

Please do not hesitate to contact us should you have concerns or queries regarding your child.
We are looking forward to working with you and your child this year.

Miss Wilson (Room 9), Mrs Bassett (Room 10) and Miss Gillespie (Room 11).