



EAST BEECHBORO PRIMARY
An Independent Public School
"The Centre of our Community"

PRE PRIMARY CLASSROOM POLICY

Welcome to pre-primary. We are looking forward to an enjoyable and productive year and part of that process is to communicate with you. We believe that the partnership between parent, student, teacher and school is important in ensuring that your child achieves his/her potential and is happy at school.

This Class Policy outlines the procedures for our classes for 2018. Please read the policy carefully and discuss any expectations outlined with your child.

Our Teaching Philosophy

PP1, PP2 & PP3 will work collaboratively with a shared vision to assist students to realise their potential. Pre-Primary will be a happy, safe and supportive environment for your child. We strive to maintain positive relationships in our classrooms. Students will be working independently and collaboratively in this supportive environment. We hold high expectations for each student and encourage everyone to take pride in their work.

We believe that all students should aspire to live by the school motto, "Strength in Honour". At East Beechboro Primary School we have very high expectations of both ourselves as teachers and your children as learners. Children will be expected to complete all work, both at school and at home, to the best of their ability with particular attention paid to presentation.

Classroom Rules and Expectations

*School rights and classroom rules to be followed at all times.

The School Rights:

We have the right to be free from harm.

We have the right to teach and learn.

We have the right for our property to be looked after.

Standards

It is expected that all students in the Pre-Primary take responsibility for adhering to the standards set out in the School Handbook.

This includes:

- Students wear appropriate school uniform at all times.
- Students come to school on time and prepared with all the materials required for the school day.
- All school work should be presented at a standard that reflects the student's full capabilities.
- All school books should be covered appropriately.
- Graffiti is not tolerated on any item or person at school.

Routines/Procedures

- ***Punctuality*** - Please be punctual. School commences at 8.40am. Students who arrive at school after 8:40 am are required to go to the office to get a late note and provide a reason for why they are late.
- ***Early Arrival*** – Students who arrive at school prior to 8.30am must be taken to the covered area outside the staffroom where they are supervised by a member of Admin until they are dismissed at 8.30am. Parents are reminded that Before and After School Care is available onsite by Camp Australia. Information is available in the school office.
Please do not enter the Early Childhood outdoor area until after 8.30am as the staff will be setting up.
- ***Play Equipment*** – Students are not permitted to play on outdoor equipment after school even if they are with a parent, for duty of care reasons.
- ***Absentee notification*** – Please notify the school by phone, in writing or via the school app when your child is/or will be absent from school.
- ***Allergies*** - Please notify the school and classroom teachers if your child has any allergies and provide a medical plan if required.
- ***'No Hat, No Play'*** – it is school policy that students wear a broad brimmed or legionnaires hat for all outdoor activities.
- ***Take Home Bags*** – It is essential that students return their take home bag daily. These are used for school work, school communications and home readers later in the year.
- ***Healthy Eating*** – We encourage students to develop healthy eating habits. If you would like suggestions regarding healthy lunchbox foods please ask your classroom teacher.
- ***Silent Munchies*** – Pre-primary classes carry out Silent Munchies. Students bring, into class, a small container of fruit or vegetable which are cut up. The students will access the snack during the morning.

Website and School App

Available on the school website / school app is a variety of information about our school including, copies of notes, canteen price lists and photographs.

Curriculum: All pre-primary students across Australia are assessed on their literacy and numeracy knowledge between weeks 4 and 7 of Term 1 in accordance with Australian Curriculum, Assessment and Reporting Authority (ACARA) guidelines. Copies of these results will be provided to parents at the completion of the testing.

Mathematics: By the end of the pre-primary year, students make connections between number names, numerals and quantities up to 20 (this involves not just recognising the numbers but UNDERSTANDING the numbers).

They compare objects using mass, length and capacity. Students connect events and the days of the week. They explain the order and duration of events. They use appropriate language to describe location.

Students count to and from 20 and order small collections. They group objects based on common characteristics and sort shapes and objects. Students answer simple questions to collect information.

The school pays for an online subscription so that students can access Mathletics at school and at home to further develop these skills. We encourage parents to set aside time at home to work through these activities with their child.

English: Students need to identify **letters** of the English alphabet and use the **sounds** represented by most letters and be able to blend them to read words (initially 3 letter words for example cat, bat and nonsense words like zat, wat)

- Home readers will be phased in when individual students are ready, typically towards mid- year;

By the end of the pre-primary year the students will need to be reading short text, as well as **high frequency sight words** – Oxford Wordlist *plus* – we will use various resources.

They will need to **listen** to stories and use predicting and questioning strategies to make meaning from the text – we will work on your children’s **comprehension** skills. We read to understand.

Students are expected to **communicate clearly** and retell events and experiences with peers and teachers. This will be encouraged through our news telling sessions.

Students will need to be **writing** short sentences by the end of the pre-primary year. When writing, students should use familiar words and phrases and images to convey their ideas.

Their writing should show evidence of sound and letter knowledge, left to right writing direction, starting to use capital letters and full stops.

The pre-primary classes have a strong focus on Oral language and building on the student’s vocabulary.

The school also pays for a subscription for ABC Reading Eggs for each student to use at school and at home.

Handwriting – Students will be required to correctly form upper and lower case letters.

Rewards

Pinkies and Greenies.

Greenies are given for displaying virtues, appropriate behaviour, following classroom rules and the demonstration of effort or excellent achievement. Six greenies are traded for one pinkie and when six pinkies are recorded, an Andrew Stewart Achievement Award is presented to your child at assembly.

Stickers and stamps are given for constant effort, improvement and excellence in work completed during class.

Head Lice

Unfortunately head lice are a common occurrence in primary school. If there is a reported case in any of our classes a note will be sent home to all students to advise parents to check their child’s hair. It is important to check your child’s hair on a regular basis and to inform the school or classroom teacher if you suspect they may have nits/head lice. Information on ways to treat head lice can be found in the office.

Please do not hesitate to contact us should you have concerns or queries regarding your child. We are looking forward to working with you and your child this year.

Teachers: Mrs Hawkins, Mrs Burton, Miss Yelland, Ms O’Gorman, Mrs Pattinson, Ms Poropat

Pre Primary 1 Teacher: Mrs Jasia Hawkins Education Assistant: Mrs Michelle Ellis Friday Teacher : Mrs Jenny Pattinson	Pre Primary 2 Teacher: Mrs Ceri Burton Education Assistant: Mrs Cynthia Snelling (T1) Friday Teacher: Ms Adriana Poropat	Pre Primary 3 Teachers: Miss Tegan Yelland Ms Leanne O’Gorman Education Assistant: Mrs Bianca Simpson
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